



# Walker County Schools

[www.walkerschools.org](http://www.walkerschools.org) Office of School Nutrition

June 16, 2016

TO ALL VENDORS:

The Walker County Board of Education School Nutrition Department invites proposals on **RFP #17-3 School Nutrition Ware Washing/Safety/Sanitation System** for use at our schools from July 1, 2016 thru June 30, 2017.

Vendors are instructed to read carefully all terms, conditions and specifications as set forth in the Request for Proposal. Proposal forms must be completed in their entirety. **Corrections of Errors on Forms: All prices and notations must be written in ink or typewritten. Errors should be crossed out corrections, entered and initialed by the person signing the proposal. Erasures or use of typewriter correction fluid may be cause for rejection. No proposal shall be altered or amended after specified time for receipt.** Each vendor is required to furnish all information requested in the Request for Proposal.

All proposals accepted must be sealed with the envelopes marked “**RFP # 17-3, School Nutrition Ware Washing/Safety/Sanitation System**” For mailing purposes, please address your proposal to Walker County Department of Education, 201 South Duke Street, PO Box 29, LaFayette, Georgia 30728.

**Attn: Michelle Coker, School Nutrition Director**

Proposals may be hand delivered/or mailed to the Walker County School Nutrition Department at 201 South Duke Street, LaFayette, Georgia 30728, where the proposal will be received/opened on **Thursday, July 7, 2016 at 2:30 pm Eastern Time.**

Listed below are the planned activities/milestones/dates/times pertaining to this solicitation. All information is subject to change. Changes will be communicated to prospective Offerors via an Amendment to the solicitation as necessary.

EVENT	DATES
Issuance of Request for Proposal	June 16, 2016
Deadline for Questions	June 21 , 2016
Issue Responses to Questions (estimate)	June 23, 2016
Deadline to submit Proposal	July 7, 2016
Issue Notice of Award Statement	July 13, 2016

The **RFP opening** will be **Thursday, July 7, 2016 at 2:30 p.m.** in the Walker County Department of Education Boardroom.

Please allow ample time for delivery of mail by the postal service. Any proposal received after the designated time will be deemed late and will not be considered by Walker County Board of Education. **Faxed Proposals will not be accepted.**

In competitive sealed proposals, neither the number, nor identify of offerors nor prices will be divulged at opening.

**RFP** will be awarded lump sum on the basis of price, past vendor experience, references, compliance of proposal w/specifications & requirements. We are not required to accept low proposal without considering all aspects of the product and company. The Walker County Board of Education reserves the right to continually purchase items from those vendors where items delivered comply with specifications and performance requirements.

If you have any questions concerning this Request for Proposal please contact Michelle Coker at (706) 638-7971.

Sincerely,

*Michelle Coker*

WALKER COUNTY SCHOOL DISTRICT  
Michelle Coker  
School Nutrition Director