



# WALKER COUNTY SCHOOLS

[www.walkerschools.org](http://www.walkerschools.org)

Damon Raines  
Superintendent

## POSITION ANNOUNCEMENT

<b>Announcement Date:</b>	<b>May 19, 2017</b>
<b>Position:</b>	<b>Director of Financial Services</b>
<b>Requirements:</b>	<b>Knowledge and experience of local, state, and federal accounting procedures to include payroll and financial reporting at the school district level. Ability to work with the Superintendent and staff to prepare budgets and implement budget control procedures. Ability to supervise finance office staff in areas related to payroll, general ledger accounting, purchasing, state reporting, capital assets, and school accounting. Performs other duties as assigned by the Superintendent.</b>
<b>Education:</b>	<b>Bachelor's Degree in accounting or similar field; or any combination of professional training or experience equivalent to four years in financial analysis, or in fields directly related to position requirements.</b>
<b>Experience:</b>	<b>Four years of increasingly responsible administrative, supervisory or staff experience involved in the areas of accounting and payroll; interpretation of policies and installation of procedures.</b>
<b>Salary:</b>	<b>Commensurate with education and experience</b>
<b>Application Deadline:</b>	<b>Open until position is filled</b>
<b>Application Process:</b>	<b>Complete Walker County Online Application &amp; Email Cover Letter and Resume to: <i>Heather Holloway</i> <i>Director of Personnel</i> <i>heatherholloway@walkerschools.org</i></b>

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